

**MINUTES
WHITTIER CITY COUNCIL
WHITTIER REDEVELOPMENT AGENCY
WHITTIER UTILITY AUTHORITY
JOINT MEETING
CITY HALL, 13230 PENN STREET
JUNE 28, 2011**

1. CALL TO ORDER:

The Whittier City Council met in regular session on June 28, 2011, in conjunction with the Whittier Redevelopment Agency and the Whittier Utility Authority. Mayor Warner called the joint meeting to order at 6:30 p.m. in the Committee Room of Whittier City Hall, 13230 Penn Street, Whittier, California.

2. ROLL CALL:

**COUNCIL MEMBERS/AGENCY
MEMBERS/AUTHORITY
DIRECTORS PRESENT:**

J. Greg Nordbak, Council Member/Agency
Member/Authority Director
Bob Henderson, Council Member/Agency
Member/Authority Director
Owen Newcomer, Mayor Pro Tem /Vice
Chair
Cathy Warner, Mayor/Chair

**COUNCIL MEMBER/AGENCY
MEMBER/AUTHORITY
DIRECTOR ABSENT:**

Joe Vinatieri, Council Member/Agency
Member/Authority Director

OTHER OFFICIALS PRESENT:

Stephen W. Helvey, City Manager/Executive
Director
Richard L. Adams, II, Deputy City
Attorney/Deputy Authority Counsel
Kathryn A. Marshall, City Clerk-
Treasurer/Secretary-Treasurer

3. RECESS UTILITY AUTHORITY MEETING:

Mayor Warner recessed the Utility Authority meeting at 6:30 p.m.

4. ORAL COMMUNICATIONS - CLOSED SESSION ITEMS ONLY:

None.

5. CITY COUNCIL/REDEVELOPMENT AGENCY CLOSED SESSION:

City Manager Helvey recommended the City Council/Redevelopment Agency conduct a Closed Session pursuant to:

- 5.A** City Council – Government Code Section 54957(b) - Public Employee Appointment, Title: City Manager transitional appointment (Chief Assistant City Manager).
- 5.B** City Council – Government Code Section 54957.6 - Conference with Labor Negotiator, City Negotiator: Greg Nordbak; Unrepresented Employee: Assistant City Manager.
- 5.C** City Council – Government Code Section 54956.9(b)(1) to discuss one case of potential litigation; the City is not specifically identifying the potential litigation to be discussed or the facts supporting this Closed Session item because to do so would jeopardize the City's position.
- 5.D** Redevelopment Agency – Government Code Section 54958.8 to discuss real property negotiations with Bright Properties, Ltd. regarding price and terms of payment for properties located at 15733 and 15801 Whittier Boulevard; Agency negotiators: Stephen Helvey and Jeffrey Collier.

Mayor Warner adjourned the meeting to Closed Session at 6:30 p.m.

6. RECESS CITY COUNCIL AND REDEVELOPMENT AGENCY MEETINGS:

Mayor Warner recessed the City Council and Redevelopment Agency meetings at 7:18 p.m.

7. RECONVENE IN THE COUNCIL CHAMBER AT 7:30 P.M.:

Mayor Warner reconvened the joint City Council, Redevelopment Agency and Utility Authority meeting in Public Session in the City Council Chamber at 7:30 p.m.

8. ROLL CALL:

**COUNCIL MEMBERS/AGENCY
MEMBERS/AUTHORITY
DIRECTORS PRESENT:**

J. Greg Nordbak, Council Member/Agency
Member/Authority Director
Bob Henderson, Council Member/Agency
Member/Authority Director
Owen Newcomer, Mayor Pro Tem /Vice
Chair
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**COUNCIL MEMBER/AGENCY
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OTHER OFFICIALS PRESENT:

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Richard L. Adams, II, Deputy City
Attorney/Deputy Authority Counsel
Kathryn A. Marshall, City Clerk-
Treasurer/Secretary-Treasurer

9. CLOSED SESSION REPORT:

Deputy City Attorney Adams advised no action was taken during the Closed Session; however, discussions under Items 5.A and 5.B regarding the appointment of Jeff Collier as Chief Assistant City Manager and City Manager occurred resulting in direction to place approval of an agreement with Mr. Collier on the open agenda as Item No. 14.S. He said a copy of the proposed agreement is available to the public in the binder at the back of the Council Chamber. He reported the matter under consideration was appointment of Mr. Collier as Chief Assistant City Manager, then City Manager, in a transitional appointment with him serving as Chief Assistant City Manager July 1, 2011, through December 31, 2011, and assuming the position of City Manager, effective January 1, 2012; during the transitional period, City Manager Helvey will continue as City Manager on a retired part-time basis ending December 31, 2011; during the transitional period, Mr. Collier will begin assuming the duties and responsibilities of the City Manager to a point of full assumption of those duties on January 1, 2012; and the major terms of Mr. Collier's agreement are \$198,500 annual salary, benefits at the same level as department heads, an automobile allowance of \$700 per month, and six-months severance pay for termination without cause.

10. PLEDGE OF ALLEGIANCE:

Mayor Pro Tem Newcomer led the Pledge of Allegiance.

11.A BUSINESS OF THE MONTH – COLLARD ROSE OPTICAL LAB

Mayor Warner announced the Business of the Month presentation to Collard Rose Optical Lab would occur next month.

11.B ASSISTANCE LEAGUE DONATION

Whittier Assistance League President Linda Crowley and Board Members Dottie Gail and Sharon Gibson presented the City with an \$8,000 donation, \$4,000 towards the Book Mobile Program and \$4,000 towards the Summer Reading Program.

Mayor Warner presented the Assistance League representatives with a Certificate of Commendation in appreciation for their support and contributions towards Library services and programs.

11.C MISS WHITTIER/MISS TEEN WHITTIER COURT

Sugar Smart, coordinator of the Miss Whittier and Miss Teen Whittier Scholarship Pageants, introduced 2010/11 Pageant Ambassador Sarah Ferilla who spoke briefly about the program followed by the Court members making self introductions and reviewing their educational accomplishments and employment:

Jaclyn Mauk, Miss Teen Whittier Princess
Rachael Gottes, Miss Teen Whittier
Brittany Griffin, Miss Whittier Princess
Brittany Spencer, Miss Whittier Princess
Samantha Traches, Miss Whittier Princess
Jessica Ramirez, Miss Whittier

11.D CHAMBER OF COMMERCE REPORT

Leighton Anderson, Vice President of Business Information for the Whittier Area Chamber of Commerce, congratulated Mr. Collier on his appointment, thanked the City Council and staff for presenting the State of the City event; announced upcoming Summer Camp seminars and ribbon cuttings for new member businesses; thanked City Manager Helvey for his service and vision for the City and said the Chamber of Commerce looked forward to continuing to work with Mr. Helvey, Mr. Collier, and Mrs. Mendez.

Mayor Warner asked Mr. Anderson to thank the Whittier Union High School District for its efforts in educating students in the community.

Mayor Warner announced that Council Member Vinatieri was out of town on business.

12. APPROVAL OF AGENDA

City Manager Helvey noted that the contract associated with Item 14.S, the City Manager transitional appointment, had been added to the agenda packet.

It was moved by Council Member Nordbak, seconded by Council Member Henderson, and carried, with Council Member Vinatieri absent, to approve the order of business as submitted.

13. ORAL COMMUNICATIONS:

Vern Matheson, 13420 Emery Drive, Whittier, Pastor of the Whittier Area House of Prayer, thanked the City Council for its leadership and prayed for the City Council and community. (Mayor Warner extended Mr. Matheson's time limit by one minute at the request of Mayor Pro Tem Newcomer.)

Ted Knoll, 9233 Coachman Avenue, Whittier, Whittier Area First Day Coalition Executive Director, referenced Agenda Item No. 14.L, said it had been a difficult year for his organization due to the economy, spoke regarding their services and reported they are under construction to expand health care and homeless center for uninsured residents, commended the Whole Child for taking ownership of the Rio Hondo Temporary Home Organization, and thanked the City Council and community for supporting the Women and Children's Crisis Center, the Whole Child and First Day.

Angelina Ko, Beaumont, Women and Children's Crisis Shelter Executive Director, thanked the City Council for its continued support through the Redevelopment Agency, said her organization closed its outreach services in July 2010 and have reduced transitional housing services. She cited that thousands of shelter night, meals, and hotline call services provided during the fiscal year and requested continued funding of their services for the homeless victims of domestic violence.

Peggy Luna, 13915 Penn Street, Whittier, said she is concerned that lack of representation in Central Whittier, specifically Penn Street, will result in approval of the oil drilling project which would route trucks down her street; that she had seen citizen input affect the outcome of a proposed In and Out Restaurant and the location of a loading dock for the proposed Sprouts Market, but it appeared Penn Street was being forced to accept the environmentally superior route for this project. She asked the Council to do what is right in light of the environment and maintain the Habitat Preserve voted for by the residents.

Dina, Whittier, said she had moved from Santa Fe Springs to Whittier to raise her children, she has physical disabilities incurred in an automobile accident; she lives in an apartment building and has a neighbor who initiated contact with her resulting in her defending herself and being arrested. She requested the City Council help her address the false accusations.

Lupe Sahagun, Bronte Drive, Whittier, read portions of email messages generated by City staff and suggested Assistant City Manager Mendez was not given the same information on the Mineral Extraction Project as Mr. Collier, resulting in him having an unfair advantage in qualifying for his appointment as City Manager.

Charlaine Dimas-Peinada, 7014 Bryn Mawr Way, Whittier, Chief Executive Officer of the Whole Child, announced that effective July 1, 2011, the Whole Child acquired Rio Hondo Temporary Home and they looked forward to partnering with the

City and other organizations to bring services and resources to homeless family and children.

George Poochigian, Whittier, said he does not agree with having a three-minute limit for public hearing comments and expressed concern Council Members were representing the interests of non-profit organizations over the community at large.

Ralph Marsico, Whittier, advised he is having trouble finding a place to park his trolley and would like to get a refund of the money he paid for parking citations and lost in a robbery.

Joe Marsico, Whittier, requested the City Council establish a moratorium on tickets for parking on the street on street sweeping day, then eliminate the regulation. He said the City Council should make people happy, spoke regarding an arrest following which he had an accident on the Sheriff's bus, and said he has gone to jail three times without cause.

Assistant City Manager Collier advised the Mineral Extraction Project Environmental Impact Report (EIR) public information meeting would be held on June 30, 2011 and that on July 11, 2011, a public comment meeting will be held to receive written and verbal comments to the draft EIR.

14. CITY COUNCIL/REDEVELOPMENT AGENCY/UTILITY AUTHORITY JOINT CONSENT CALENDAR:

Council Member Henderson advised he would abstain from voting on Items 14.M and 14.N because his insurance company writes insurance for the Women's and Children's Crisis Shelter and Rio Hondo Temporary Home.

Mayor Warner requested separate consideration of Item 14.S

It was moved by Council Member Nordbak, seconded by Mayor Pro Tem Newcomer, and carried by roll call vote, with Council Member Vinatieri absent and Council Member Henderson abstaining on Items 14.M and 14.N, that the City Council, Agency Board, and Authority Directors approve the Consent Calendar Items 14.A through 14.R as submitted including awarding a construction contract to FS Construction, Item 14.G, and that Resolution Nos. 8389 through 8393, and Ordinance Nos. 2970 through 2972 be read by title only, further reading be waived, and they be declared adopted.

City Council

14.A The City Council denied claims filed by Mary L. Leyva, Chris Crandall, Arlene Hernandez, Paige Lunsford, Infinity for Katrina Garcia, Leticia Martinez, and Sharolyn Sanchez for minor Halia Nobuko Sanchez.

- 14.B** The City Council renewed an agreement with the Whittier Area Chamber of Commerce for the period of July 1, 2011 to June 30, 2012; and authorized the City Manager to execute the Agreement.
- 14.C** The City Council authorized payment in the amount of \$156,597 to New World Systems for annual system support and maintenance of the public safety computer system.
- 14.D** The City Council adopted Resolution No. 8389 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA AMENDING THE FISCAL YEAR 2010-2011 BUDGET TO ACCEPT A DONATION FROM THE ASSISTANCE LEAGUE OF WHITTIER," in the amount of \$8,000 for Library materials and programs.
- 14.E** The City Council accepted the work performed by E.C. Construction Company for the Community Development Block Grant (CDBG) Target Area Pavement Surface Treatment at Bright Avenue project; and authorized the City Clerk-Treasurer to file the Notice of Completion.
- 14.F** The City Council conducted second reading and adopted the following ordinances relating to solid waste, sewer and water services:
1. Ordinance No. 2970 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, ESTABLISHING FEES FOR SOLID WASTE COLLECTION SERVICES PROVIDED BY THE CITY FOR FISCAL YEAR 2011-2012";
 2. Ordinance No. 2971 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, ESTABLISHING A FEE SCHEDULE OF THE SEWER USER FEE PROGRAM FOR THE FISCAL YEAR 2011-2012"; and
 3. Ordinance No. 2972 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, FIXING RATES AND CHARGES FOR WATER SERVICE FURNISHED BY THE WHITTIER UTILITY AUTHORITY FOR FISCAL YEAR 2011-2012."
- 14.G** The City Council awarded the construction contract to FS Construction in the amount of \$33,780 for construction of access ramps per the Accessibility Committee priority list including thirteen new ramps, five retrofit ramps, and associated sidewalk reconstruction in a neighborhood east of Scott Avenue and north of Lambert Road; rejected all other bids; and authorized the City Manager to sign the contract.

- 14.H** The City Council authorized acceptance of Federal Transit Administration Section 5317 grant funds; and adopt Resolution No. 8390 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, AMENDING THE FISCAL YEAR 2011-12 BUDGET TO ADD THE FEDERAL TRANSPORTATION ADMINISTRATION 5317 GRANT REVENUE AND COSTS INTO THE TRANSPORTATION PROPOSITION A TRANSIT ACCOUNT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE OUT-OF-CITY TAXI MEMORANDUM OF UNDERSTANDING WITH METRO," adding \$20,000 in revenues and \$40,000 in expenditures, for the Taxi Voucher Program.
- 14.I** The City Council authorized acceptance of Federal Transit Administration Section 5316 grant funds; and adopt Resolution No. 8391 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, AMENDING THE FISCAL YEAR 2011-12 BUDGET TO ADD THE FEDERAL TRANSPORTATION ADMINISTRATION 5316 GRANT REVENUE AND COSTS INTO THE TRANSPORTATION PROPOSITION A FUND AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE BUS STOP IMPROVEMENT MEMORANDUM OF UNDERSTANDING WITH METRO," adding \$540,000 in revenues and \$771,558 in expenditures.
- 14.J** The City Council received and filed the Gateway Cities Council of Governments update for June 2011.
- 14.K** The City Council adopted the City of Whittier Technology Master Plan; and authorize the City Manager to approve future updates.

City Council Consent Calendar continued on Page 10

Redevelopment Agency

- 14.L** The Agency Board approved the agreement with the Whittier Area First Day Coalition in the amount of \$ 100,000 to support its transitional housing program and related services for homeless persons in Whittier from July 1, 2011 through June 30, 2012; and authorized the Executive Director to execute the agreement.
- 14.M** The Agency Board approved the agreement with the Women's and Children's Crisis Shelter in the amount of \$34,000 to support its housing of homeless, battered women and their families from July 1, 2011, through June 30, 2012; and authorized the Executive Director to execute the agreement.

- 14.N** The Agency Board approved the agreement with The Whole Child (Rio Hondo Temporary Home) in the amount of \$50,000 to support its housing of homeless persons and families from Whittier from July 1, 2011 through June 30, 2012; and authorized the Executive Director to execute the agreement.
- 14.O** The Agency Board received and filed an update on the Commercial Façade Loan Program.

City Council and Redevelopment Agency

- 14.P** The City Council and Agency Board took the following actions regarding the Local Economic Stimulus and Business Assistance Plan:
1. City Council adopted Resolution No. 8392 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, EXTENDING TEMPORARY FEE REDUCTIONS FOR TEMPORARY BANNER SIGN PERMITS AND PLANNING ENTITLEMENTS AND BUILDING PERMIT FEES TO EXPIRE ON JUNE 30, 2012"; and
 2. Agency Board approved extending the Local Economic Stimulus and Business Assistance Fee subsidies for Planning Entitlements and Building Permits, effective July 1, 2011 through June 30, 2012.

City Council and Utility Authority

- 14.Q** The City Council and Board of Directors took the following actions regarding lease of water production rights in the Main San Gabriel Basin:
1. City Council adopted Resolution No. 8393 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, AUTHORIZING THE LEASE OF WATER PRODUCTION RIGHTS," finding that for Fiscal Year 2010-11, the City has 4,000 acre-feet of water production rights in the Main San Gabriel Basin that is surplus to the water needs of its consumers;
 2. City Council approved and authorized the City Manager or his designee to sign a water rights lease agreement with California Domestic Water Company, in substantially the form of the attached Watermaster approved standard form water rights lease agreement;
 3. City Council authorized the City Manager or his designee to enter into an agreement on behalf of the City of Whittier to lease 1,200 acre-feet of Fiscal Year 2011-12 Central Basin pumping rights from a party or parties to be determined at a cost not to exceed \$364 per acre-foot;
 4. City Council directed staff to report back at mid-year on the status of water reserves and future outlook of water supply; and
 5. Board of Directors concurred with the above recommended City Council actions.

City Council, Redevelopment Agency and Utility Authority

- 14.R** The City Council, Agency Board and Authority Board of Directors approved the Minutes of the Regular Meeting of June 14, 2011.

City Council Consent Calendar continued from Page 8

14.S CITY MANAGER TRANSITIONAL APPOINTMENT

It was moved by Council Member Henderson, seconded by Council Member Nordbak, and carried by roll call vote with Council Member Vinatieri absent, to appoint Jeff Collier Chief Assistant City Manager/City Manager, approve an agreement with Jeff Collier as the Chief Assistant City Manager/City Manager, and authorize the Mayor to execute related documents.

Council Members congratulated Mr. Collier on his appointment as Chief Assistant City Manager/City Manager.

Mr. Collier thanked the City Council for the appointment, said he looks forward to working in his new capacity and thanked City Manager Helvey for his mentorship and Assistant City Manager Mendez for her assistance.

15. RECESS REDEVELOPMENT AGENCY AND UTILITY AUTHORITY MEETINGS:

Mayor Warner recessed the Redevelopment Agency and Utility Authority meetings at 8:31 p.m.

16.A PUBLIC HEARING – 2011 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

City Manager Helvey announced it was the date and time set and duly noticed for a public hearing to consider accepting the 2011 Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG).

Mayor Warner opened the public hearing at 8:32 p.m. There being no one wishing to testify before the City Council, it was moved by Council Member Nordbak, seconded by Council Member Henderson, and carried to close the public hearing.

It was moved by Council Member Nordbak, seconded by Mayor Pro Tem Newcomer and carried, with Council Member Vinatieri absent, to accept the 2011 Edward Byrne Memorial Justice Assistance Grant.

16.B PUBLIC HEARING – 2011 WHITTIER BOULEVARD SPECIFIC PLAN UPDATE: GENERAL PLAN AMENDMENT 11-001, ZONE CHANGE 11-001, SPECIFIC PLAN AMENDMENT 11-001 AND THE SUPPLEMENTAL PROGRAM ENVIRONMENTAL IMPACT REPORT

City Manager Helvey announced it was the date and time set and duly noticed for a public hearing to consider the Planning Commission's recommendation to take the following actions related to the Whittier Boulevard Specific Plan: approve the Supplemental Program Environmental Impact Report (SPEIR), General Plan Amendment 11-001, Zoning Code Amendment 11-001, and Specific Plan Amendment 11-001. He said that due to Council Member Vinatieri's absence and other Council Members' conflicts of interest, staff was recommending the public hearing be continued to a future meeting.

Council Member Nordbak said he has a conflict of interest on the matter because some of his business customers are located along the Plan area.

Mayor Warner said her conflict of interest is based on owning property within 500 feet of the project's boundaries.

Deputy City Attorney Adams recommended the City Council open and continue the public hearing. He advised it was not necessary for the Council Members with conflicts to leave the room because they were not deliberating the matter, they were taking procedural actions.

Mayor Warner opened the public hearing at 8:35 p.m.

It was moved by Mayor Pro Tem Newcomer, seconded by Council Member Henderson and carried, with Council Member Vinatieri absent, to continue the public hearing to July 12, 2011, at 7:30 p.m.

17.A BOARD AND COMMISSION APPOINTMENTS: BOARD OF LIBRARY TRUSTEES, CULTURAL ARTS COMMISSION, HISTORIC RESOURCES COMMISSION, PARKING AND TRANSPORTATION COMMISSION, PERSONNEL BOARD, AND SOCIAL SERVICES COMMISSION

The City Council concurred to set a meeting for July 27, 2011, beginning at 5:30 p.m., to interview the following applicants:

- Michael Ely – Library Board and Social Services Commission
- Doris Huxtable – Board of Library Trustees
- Irella Perez-Martinez – Board of Library Trustees, Cultural Arts Commission, and Social Services Commission
- Alberto DeOca – Cultural Arts Commission
- Charles Bennett – Historic Resources Commission

Bill Jordan – Historic Resources Commission
Kim Palmer – Historic Resources Commission
Jim Solis – Historic Resources Commission, and Parking and Transportation
Commission
Scott Young – Historic Resources Commission
James Becerra – Parking and Transportation Commission
Julia Kahn – Parking and Transportation Commission
Robert Keys – Parking and Transportation Commission
Liam Cowan – Personnel Board
Jess Ramirez – Personnel Board

18.A SUBDIVISION MAP ACT VIOLATIONS

It was moved by Mayor Pro Tem Newcomer, seconded by Council Member Nordbak and carried, with Council Member Vinatieri absent, that the report regarding notices of violations of the Subdivision Map Act and the Whittier Municipal Code relating to properties addressed as 16018 and 16024 Puesta Del Sol Drive be continued to September 27, 2011.

18.B RESIDENTIAL HISTORIC RESOURCES SURVEY REPORT

Following discussion, the City Council directed staff to prepare and issue an RFP to historic resources professionals to obtain proposals reflecting the components and costs of performing an historic resources survey of commercial properties in the City and completing the historic resources survey of residential properties in the City.

18.C RENOVATION OF LAUREL PARK RESTROOM FACILITY GRANT

It was moved by Council Member Nordbak, seconded by Council Member Henderson, and carried by roll call vote with Council Member Vinatieri absent, that Resolution No. 8394 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, AMENDING THE 2011-12 BUDGET TO ACCOUNT FOR A GRANT FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR THE RENOVATION OF LAUREL PARK RESTROOM FACILITY," be read by title only, further reading be waived and it be declared adopted; and to authorize the City Manager to execute related documents.

19. RECONVENE REDEVELOPMENT AGENCY AND UTILITY AUTHORITY IN JOINT SESSION WITH CITY COUNCIL:

Mayor Warner reconvened the Redevelopment Agency and Utility Authority meetings in joint session with the City Council at 9:01 p.m.

20. COUNCIL/AGENCY MEMBER/DIRECTOR COMMENTS AND CONFERENCE REPORTS:

Council Member Nordbak requested the Mayor send a letter to Supervisor Knabe thanking him for the \$150,000 contribution for the improvements at Laurel Park. He requested staff provide the City Council with an update on the status of the Joe Miller Field Restroom Project.

21. ADJOURNMENT:

Mayor Warner adjourned the Joint Meeting at 9:11 p.m.

Respectfully submitted,

Kathryn A. Marshall
City Clerk-Treasurer/
Secretary-Treasurer