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City of Whittier

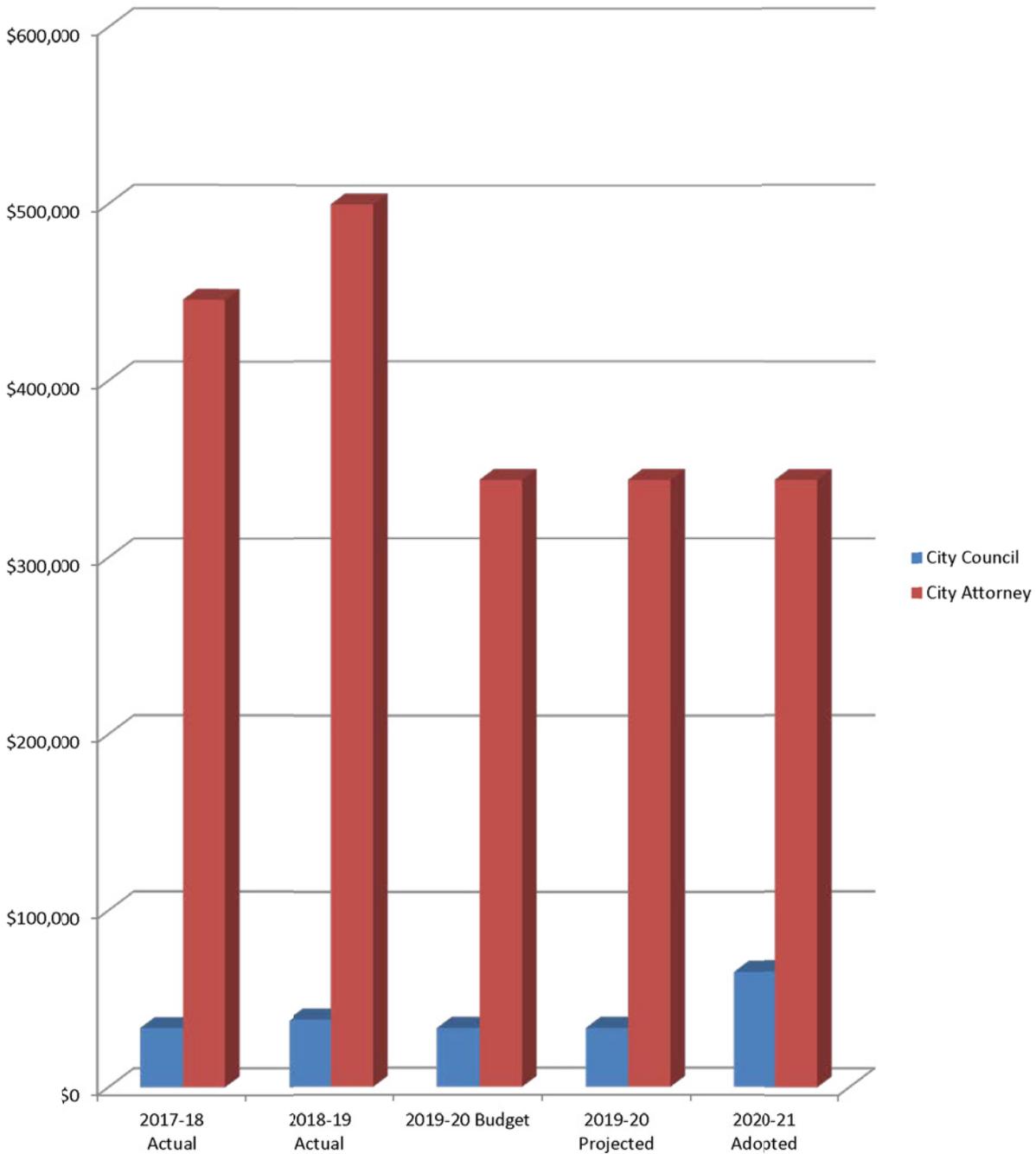
City Council

- *City Council*
- *City Attorney*

City of Whittier

City Council and Attorney

Division/Cost Center	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Projected	2020-21 Adopted
City Council	\$ 33,581	\$ 37,660	\$ 32,971	\$ 32,971	\$ 65,630
City Attorney	445,911	500,250	343,878	343,878	343,974



City of Whittier

City Council

OVERVIEW

The City Council is the City's primary policy-making and legislative body of the City. In this capacity, the City Council sets goals, policies, and directives that are implemented by the City Manager through staff. The City Council meets regularly in formal meetings and study sessions to monitor initiatives and review proposed actions that implement the Council's objectives. All four Council Members are elected by district on staggered four-year terms and the Mayor is directly elected citywide on a biennial basis.

The Council adopts the City's annual operating budget and capital improvement program and serves as the Whittier Utility Authority Board to establish enterprise service rates. The City Council holds public hearings to solicit advice, suggestions, petitions, and complaints from the public and authorizes calls for bids, contracts, purchases, and sales of City property. Other activities performed by the City Council include appointing individuals to serve on City commissions and committees and acting as an appeals board concerning the decisions and actions of subordinate officers and organizations. Members of the City Council also serve as directors of the board for the Whittier Redevelopment Successor Agency, Whittier Public Financing Authority and the Whittier Housing Authority. Council Members serve on two-member ad hoc subcommittees to provide interim oversight for long-range projects.

KEY GOALS

- Provide a healthy, safe and efficient community, maintained physically to the highest degree and enhanced by well-planned patterns of growth and development.
- Ensure a diversified community, providing a balance of economic, social, political, cultural, and recreational opportunities for all residents of Whittier.
- Promote an atmosphere conducive to community spirit, encouraging residents and groups to actively participate in the affairs and progress of the community.
- Ensure a visually pleasing community that reflects the City's uniqueness and character, while preserving and enhancing its historical and aesthetic qualities.
- Provide policy vision and leadership in the response to and recovery from COVID-19 pandemic and pandemic-related economic downturn.



PERFORMANCE MEASURES

- Approved a \$71.8 million operating General Fund budget for FY 20-21 to provide efficient maintenance and operations of municipal government.
- Hosted the sixth Students in Government Day in cooperation with Whittier Union High School District.
- Began construction of new \$10.5 million Comstock Uptown Parking Structure.
- Success with lobbying Metro Board to approve Washington Blvd. alignment as preferred choice for Gold Line Eastside Extension Phase II.
- Executed 2020 Census campaign.
- Successful passage of Measure W during the March General Election increasing Whittier's sales tax by a three-quarter cent for vital City services.
- Merged with County for first City Council election in March with General Election.
- Successfully attained \$14.6 million through grants from Senator Bob Archuleta and Supervisor Janice Hahn for the renovation of the Central Library.
- Started construction for the renovation of Lee Owens Park which will include a new splash pad and parking lot, amended development agreement with The Groves and continued progress on residential and commercial improvements, launched Shop Whittier Building Permit Rebate Program which increased Local Preference percentages to support local businesses and reduced Business License fees due to COVID-19.

City of Whittier

City Council (100-11-111-000)

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Projected	2020-21 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	33,581	37,660	32,971	32,971	65,630
Capital Outlay	-	-	-	-	-
Total Expenditures	33,581	37,660	32,971	32,971	65,630
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 33,581	\$ 37,660	\$ 32,971	\$ 32,971	\$ 65,630
Expenditures and Transfers-Out By Funding Source					
General Fund	33,581	37,660	32,971	32,971	65,630
Total Expenditures and Transfers-Out	\$ 33,581	\$ 37,660	\$ 32,971	\$ 32,971	\$ 65,630
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	150	200	200	200
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	28	36	36	36	45
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	50	150	150	150
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	2,510	550	725	725	725
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	31,043	36,874	31,860	31,860	64,510
Total Maintenance and Operations	33,581	37,660	32,971	32,971	65,630
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	33,581	37,660	32,971	32,971	65,630
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 33,581	\$ 37,660	\$ 32,971	\$ 32,971	\$ 65,630
Full Time Positions	0.00	0.00	0.00	0.00	0.00
Part Time Positions (Full Time Equivalent)	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

City of Whittier

City Attorney

OVERVIEW

The City Attorney represents the City Council and City officials in all matters of law pertaining to their offices and appears on behalf of the City and its officers in all civil actions and proceedings. The City Attorney attends all regular City Council and Planning Commission meetings; prepares or reviews all legal documents such as contracts, deeds, ordinances, and resolutions; performs legal research; and prepares opinions. The City Attorney also assists with complex records review under the Public Records Act.

The City Attorney is appointed by the City Council on a contractual basis. The City Attorney is Richard D. Jones with the law firm of Jones and Mayer.

KEY GOALS

- Provide effective legal services to City officials, departments, agencies, boards and commissions.
- Effectively represent the City in general liability cases.
- Provide guidance as regulations are updated during COVID-19 pandemic.

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- Attended, participated in and provided legal assistance at all City Council, Planning Commission and Department Head meetings;
- Provided numerous legal opinions, memorandums and recommendations regarding Covid-19 and related State and County Orders;
- Provided the Public Works Department with land use advice, review of agenda reports and resolutions, answered CEQA questions, etc. on a continuing basis throughout the year;
- Provided the City Manager, City Clerk and Department Heads with Brown Act Compliance recommendations throughout the year and updates on changing local, state and federal guidance during COVID-19 pandemic;
- Drafted several ordinances to assist the City in complying with new state legislation (e.g. ADU, Family Child Care, etc.) and to avoid litigation (e.g. Amendment to Zoning Code re: Fortune Telling Use);
- Provided Planning staff, Planning Commission and City Council with legal advice and recommendations to avoid litigation in high profile land use matters.



City of Whittier

City Attorney (100-11-112-000)

	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Projected	2020-21 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	445,911	500,250	343,878	343,878	343,974
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>445,911</u>	<u>500,250</u>	<u>343,878</u>	<u>343,878</u>	<u>343,974</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 445,911</u>	<u>\$ 500,250</u>	<u>\$ 343,878</u>	<u>\$ 343,878</u>	<u>\$ 343,974</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	445,911	500,250	343,878	343,878	343,974
Total Expenditures and Transfers-Out	<u>\$ 445,911</u>	<u>\$ 500,250</u>	<u>\$ 343,878</u>	<u>\$ 343,878</u>	<u>\$ 343,974</u>
<u>Detail</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	252	379	378	379	475
Professional Services	445,659	499,871	342,000	341,999	341,999
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	1,500	1,500	1,500
Total Maintenance and Operations	<u>445,911</u>	<u>500,250</u>	<u>343,878</u>	<u>343,878</u>	<u>343,974</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>445,911</u>	<u>500,250</u>	<u>343,878</u>	<u>343,878</u>	<u>343,974</u>
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 445,911</u>	<u>\$ 500,250</u>	<u>\$ 343,878</u>	<u>\$ 343,878</u>	<u>\$ 343,974</u>
Full Time Positions	0.00	0.00	0.00	0.00	0.00
Part Time Positions (Full Time Equivalent)	0.00	0.00	0.00	0.00	0.00
Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>